



Engineered & Manufactured Rotating Equipment Solutions

Roteq Machinery Inc.

317 Bradwick Drive, Concord, Ontario, Canada L4K 1K5
905 660-8800 | info@roteqmachinery.com
www.roteqmachinery.com

April 14, 2020.

RE: Roteq Machinery COVID-19 Response Updated

Dear valued customers,

To protect the health of our workforce and the community during the COVID-19 pandemic, Roteq is complying with government and public health instructions for remote working and social distancing. Roteq is considered an essential business.

The following changes have been implemented:

- Sales, Engineering, and Accounting are operating remotely and remain available.
- Spare parts are available both from existing stock and new manufacture. Shipments will be made two times per week.
- On-site service is not available due to travel restrictions. Remote support by telephone and internet is available.
- Our plant has implemented recommended precautions and is operating. Some delays in delivery may be experienced. Roteq is in contact with affected customers.

Be assured, Roteq will continue our tradition of support to customers through this trying time.

Thank you for your understanding,

Mike Marshall
President